



The following recommended amendments to the by-law were proposed (with new text in **bold**):

18. Meetings of Council

The Council shall normally meet in person at least once per year and at the call of the President. A meeting shall be convened at the request of at least six (6) members of Council. Participation by telephone or videoconference of up to five (5) members shall be permitted for such in person meetings. Members of Council shall normally be informed of meetings at least thirty (30) days in advance by electronic means.

An agenda shall normally be provided at least seven (7) days in advance, including notices of motions. In cases of procedural disputes, where the by-laws are silent, a recent edition of Robert's Rules of Order shall provide a guide.

In case of an equality of votes either on a show of hands or on a ballot or on the results of electronic voting, the Chairperson of the meeting in addition to an original vote shall have a second or casting vote.

Proxies are not permitted.

Decisions shall be made by Ordinary Resolutions and recorded vote.

Minutes of all meetings shall be circulated for approval.

The quorum for Council meetings shall be a majority of members of Council.

25. Meetings of the Board of Directors

Meetings of the Board shall be called by the Chair of the Board, as required **or convened at the request of at least three (3) members**. There shall normally be at least one (1) face-to-face meeting of the Board per year. Notice of meetings of the Board shall normally be provided to the members of the Board at least fifteen (15) days in advance.

An agenda shall normally be provided at least seven (7) days in advance, including notices of motions. In cases of procedural disputes, where the by-laws are silent, a recent edition of Robert's Rules of Order shall provide a guide.

Decisions shall be made by motions and recorded vote. Decisions of the Board shall require a majority vote of the members voting. **Minutes of all meetings shall be circulated for approval.** The quorum for Executive Committee meetings shall be seventy-five (75%) percent of the members of the Executive.

Proxies are not permitted at meetings of the Executive Committee.