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| RSC ATLANTIC OPEN ACADEMY REPORT FORM |
| Open Academy Title:Your Name and Affiliation:Your Contact Information:Open Academy Date, Time, and Location: **Date of Submission of Report**: |
| INTRUCTIONS |
| Within four weeks of hosting the event, the Principal Applicant must submit the Final Report, which includes:   * 250 word description of the event; * two to four captioned photographs, including one photo of key participants with the RSC Atlantic Banner, when available, and one photo of the audience, all suitable for inclusion on the RSC Atlantic website; * a final financial statement from the affiliated institution, showing the use of funds. * unspent funds returned to the RSC   Final Reports are submitted to [esimpson@mta.ca](mailto:esimpson@mta.ca) and copied to [Ashlee.cunsolo@mun.ca](mailto:Ashlee.cunsolo@mun.ca) |
| Final Report (maximum 250 words) |
| **ATTACH 2 – 4 CAPTIONED PHOTOGRAPHS, INCLUDING ONE PHOTO OF KEY PARTICIPANTS WITH THE RSC ATLANTIC BANNER AND ONE PHOTO OF THE AUDIENCE.** |
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