

## **RSC ATLANTIC STEERING COMMITTEE**

### **Terms of Reference**

RSC Atlantic is a first step towards engaging more directly and dynamically with RSC Fellows, New Scholars, Institutional Members, as well as existing and new stakeholders (e.g., high school students), community institutions (e.g., local libraries, hospitals), and potential private sector supporters.

#### **MANDATE**

1. To promote the RSC in Atlantic Canada.
2. To ensure that excellent nominations from the Atlantic region for: (i) Fellowship in the Academies of the RSC, (ii) membership in the RSC College of New Scholars; and (iii) RSC Awards are regularly brought forward.
3. To promote appropriate participation from Atlantic Canada in RSC Nominating Committees, Standing Committees, Task Forces, and Expert Panels.
4. To undertake a range of activities in Atlantic Canada in support of strategic directions outlined in the RSC *Strategy for Renewal and Growth 2012-2017*.
5. To assist with the stewardship and promotion of Institutional Membership in the region.

#### **MEMBERSHIP**

The RSC Atlantic Steering Committee will include no fewer than five members chosen to reflect a range of backgrounds and expertise (all three Academies and College of New Scholars). Attention will be given to language, gender and geography. Members are appointed for a three year term, renewable once.

The Chair will be chosen from among the members. Discussions regarding the in-coming Chair are to be held in the last year of the Chair's service.

#### **MEETINGS**

The RSC Atlantic Steering Committee will meet in-person twice a year. Typically, one meeting will be held at the Chair's home institution and one meeting will be held at Beaubassin. The meetings will aim to ensure that the annual work plan and key priorities are being addressed. Atlantic Fellows and New Scholars who are members of RSC committees can be invited to meetings of the RSC Atlantic Steering Committee on an ad hoc basis, as appropriate in relation to agenda items.

#### **REPORTING**

The RSC Atlantic Steering Committee will provide an annual report to the Council. This report is to be submitted in October, in advance of the Annual General Meeting in November.

## **REVIEW OF COMMITTEE**

The RSC Atlantic Steering Committee will review its terms of reference at least every two years.

Approved: March 2013